

ASSESSMENT CENTRE

PART 1: BRIEF SUMMARY OF ORGANISATION

Core business
/ primary
focus areas

PART 2: SECTOR AND ASSESSMENT Programme

Please indicate Sector/s and Assessment Programmes to be offered:

Sector:

- Aerospace
- Built Environment
- Land Transport
- Precision Engineering
- Water & Environmental

Assessment Programmes - List down the assessment of the specific skills/competencies to be offered (if applicable).

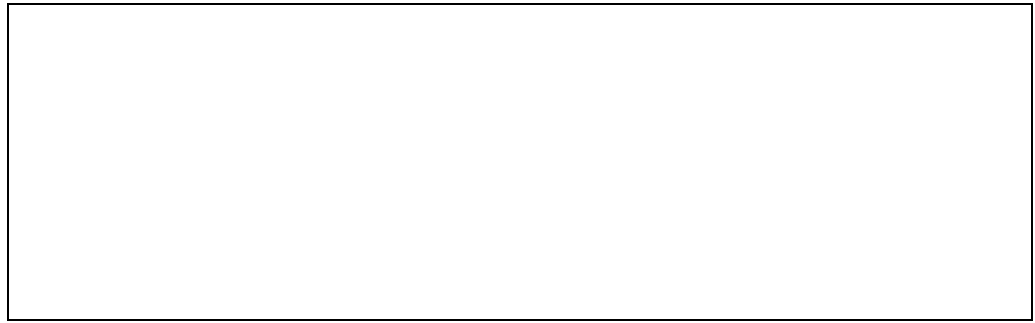
Aerospace

For example:

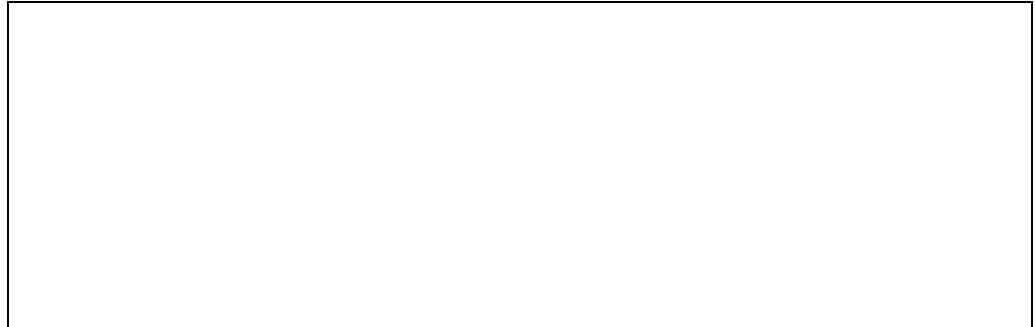
1. Aircraft Maintenance – Technician (Mechanical)
2. Aircraft Maintenance – Technician (Avionics)
3. Engine & Component - Technician (Component Repair and Overhaul - Mechanical)
4. Engine & Component- Workshop Supervisor

Built
Environment

Land Transport



Precision
Engineering



Water &
Environmental



PART 3: ASSESSMENT CRITERIA FOR ASSESSMENT CENTRE

The Chartered Engineering Technologist and Technician Accreditation Board (CETTAB) will evaluate the interested Assessment Centre based on 4 criteria. The assessment centre to be accredited or re-accredited shall satisfy all the criteria during the full term of accreditation. The criteria are:

- **Assessors**
- **Facilities**
- **Financial Resources**
- **Governance and Continuous Quality Improvement**

(Please refer to [CETTAB Accreditation and Quality Assurance Manual](#) for details of each of the required criteria.)

1. Assessors

(You may add on rows if there are more than two Assessors. Please prepare to attach CVs as supporting document in step 2 of the registration.)

Details of Assessor	Name	Job Title	Department	CV Enclosed
Assessor 1				Yes / No
Assessor 2				Yes / No

2. Facilities

(Please provide brief summary for the below facilities, including equipment, seating capacity, relevant infrastructure for delivery/assessment. You may supplement with photographs of the training & assessment facilities, equipment etc. as supporting document in step 2 of the registration.)

Classrooms	
Laboratories	
Workshops	
Other facilities	

3. Governance and Continuous Quality Improvement

(Please provide brief summary for below)

Brief summary of management authority and responsibility for the formulation and implementation of policies that enable the assessment centre to fulfill its assessment programme.

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Brief summary on the processes for continuous quality improvement. The assessment centre should also provide details of the internal quality assessment procedure.

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Other Comments:

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4. Financial Health

(Please provide brief summary of the budgetary planning for the acquisition, repair, maintenance and replacement of physical facilities & equipment. Please attach the financial statement for the past 3 years as supporting document in step 2 of the registration.)

Year:	
Year:	
Year:	

DECLARATION BY APPLICANT

I hereby agree and consent that IES may collect, use, disclose and process any personal information set out in this application form, or otherwise provided by my entity or possessed by IES, for one or more of the purposes as stated in IES Personal Data Protection Terms and Conditions www.ies.org.sg/pdpa.

I confirm that all statements on this application form are true and correct and I have made claims of competency in good faith.

Signature:

Date:

Full Name: _____

NRIC / Passport (last 4 digits): _____